

Norfolk Young Walkers Group - Committee

3 March 2011

15 Hill House Road, Norwich

Chairman: Richard May (RM)

Minutes: Amy Lees (AL)

Attendees: Ian Hardicker (IH), David Lees (DL), Paula Stone (PS)

No	Agenda Item	Agreed Actions (and member responsible)
1	Welcome by the Chairman	
	RM welcomed the attendees to the meeting, and thanked the host and attendees for coming.	None
2	Apologies	
	RM noted that apologies were given by Graham Finlayson and Silje Hovstad.	None
3	Minutes of earlier meeting (7 July 2010)	
	RM asked the group to check the minutes of an earlier committee meeting as they were unavailable at the previous committee meeting. RM and AL signed the minutes as an accurate record of the meeting.	None AL to keep signed copy on file.
4	Matters arising from earlier meeting (7 July 2010)	
	There were no matters arising from 7 July meeting, following consideration of the meeting minutes.	None
5	Minutes of previous meeting (3 November 2010)	
	RM queried item 6 as sponsorship had not yet been sought for the Race to Scafell competition. RM invited committee members to assist if they were able. RM and AL signed the minutes as an accurate record of the meeting.	AL to keep signed copy on file.
6	Matters arising from previous meeting (3 November 2010)	
	There were no matters arising from 3 November meeting, following consideration of the meeting minutes.	None

7	Committee member updates	
	<p>a) Chairman –</p> <p>RM noted that the last four months had been particularly successful for Hike Norfolk. This was especially as the group’s numbers were increasing despite national membership to Ramblers being on the decline.</p> <p>The recent trip to London (26 February 2011) was a particular highlight of the recent programme.</p> <p>b) Membership Secretary –</p> <p>AL updated the group that a membership list/walk record had been established and information from walk leaders’ forms were being added to this.</p> <p>This information showed good news that new members were converting to become members.</p> <p>AL will provide a review of the year at the upcoming AGM (once information received from Ramblers about renewals).</p> <p>c) Treasurer –</p> <p>RM noted that due to work commitments, GF has planned to stand down in role as Treasurer from spring 2011.</p> <p>Tim Arnold (TA) has put himself forward for the Treasurer role – to be voted upon in the upcoming AGM – and is willing to attend training for Treasurers.</p> <p>d) Walks Secretary –</p> <p>IH noted that good progress was being made with the walking programme for the next quarter, with only 2/3 weekends left to fill.</p> <p>RM commented that he may be able to fill these remaining dates.</p> <p>RM asked the committee if any members would be available to lead a walk for HN’s 4th anniversary on 23 April 2011.</p> <p>e) Social Secretary –</p>	<p>AL to continue to update list.</p> <p>AL to prepare report for AGM.</p> <p>GF to stand down.</p> <p>TA to attend training.</p> <p>RM to fill 2 remaining dates.</p> <p>Committee to lead anniversary walk if possible.</p>

	<p>No update available as SH not attending.</p> <p>RM reported that a group member (J Smith) has offered to run a pub night in March (Friday 18 March) and that SH would be organising another event before the end of the financial year.</p> <p>RM commented that he was keen for the group to build up the social programme in the year to come (2011-12).</p> <p>f) Webmaster -</p> <p>DL had no further update to make at this meeting but confirmed that he was happy to continue in his role.</p> <p>g) Ordinary member –</p> <p>PS had no further update to give the group from the last meeting.</p>	
8	Update on walk report forms/Race to Scafell	
	<p>RM reported that the Race to Scafell appearing to be generating interest amongst the group.</p> <p>AL & DL confirmed that the walk leaders' forms were being received in a timely fashion, and updated as soon as received – the only outstanding one being from a recent trip to London.</p> <p>RM asked the group for volunteers to approach walking companies in Norwich for sponsorship for the Race to Scafell competition. PS volunteered to take this forward.</p>	<p>DL to update website when form received.</p> <p>PS to investigate sponsorship.</p>
9	Walk Programme for April-July 2011	
	<p>This item had already been covered in item 7 (report from the Walks Secretary).</p>	
10	Dates and events for upcoming multi-day activities	
	<p>RM noted that the following multi-day activities were going to be run by members of the group in 2011:</p> <p>West Highland Way trip – 21-26 April South Downs trip – 27-30 May Lake District trip 17-24 September</p>	
11	AGM for 2011	

	<p>a) Date & time –</p> <p>RM proposed that the 2011 AGM should be held on Wednesday 13 April at 7.30pm (instead of the proposed 29 March) to allow the outgoing Treasurer to attend.</p> <p>b) Venue</p> <p>The AGM will be held at the Scout Hut on Jessopp Road, Norwich.</p> <p>c) Catering</p> <p>RM will provide refreshments for the AGM and funding for this would be claimed back from group funds.</p> <p>d) New Committee</p> <p>RM asked the attending committee members if they would be willing to stand again, and all attending members agreed that they would be happy to stand again.</p> <p>As minuted in item 7, GF will as standing down as Treasurer, and a response was awaited from SH as Social Secretary.</p> <p>e) Clothing</p> <p>RM updated the group on his plan to bring examples of new HN branded clothing to the AGM so group members could order either polo shirts or sweatshirts.</p> <p>PS & AL queried availability of choice of colour for these items (to suit a range of tastes) and RM agreed to explore options with supplier.</p>	<p>DL to amend website.</p> <p>RM to post proposals on HN website.</p> <p>RM to bring findings to AGM.</p>
12	Any other business	
	<p>IH queried the group's policy on funding booking/deposits for multi-day trips. RM commented that group funds could be used to secure bookings where commitments had been made by a sufficient number of group members.</p> <p>DL commented that in another Eastern Region walking group, a policy was drawn up to cover social situations and obligations such as the one discussed but also conduct between group members more generally. The group felt this would be a beneficial policy to have and AL agreed to take this forward.</p>	<p>AL to draw up a draft policy and bring to AGM.</p>

	AL/DL offered their house as a venue for the next committee meeting.	AL/DL to host next Committee meeting.
<p>Next Meeting</p> <p>The 2011 AGM will be held on 13 April 2011, and the next Committee meeting will be held after that date (date to be finalised once the new committee has been agreed).</p>		