



Norfolk Young Walkers Group

**Committee Minutes 26/05/2009 19:00-20:00**

**Members Present:**

Gareth Douce  
Liam D'Souza  
Tom Jones  
Richard May  
Julian White

**Apologies:**

Amy Stanbrook

**Agenda:**

1. Banking Arrangements
2. Committee Members and Roles
3. Marketing of NYWG
4. Any Other Business

**1. Banking Arrangements**

TJ has researched into banks that the RA recommends to use for a group and the application form was completed for Halifax and Abbey banks.

Authorised Signatories for banking facilities are TJ and RM of which both signatures are required to authorise payments.

A petty cash limit was agreed to be £30.00 per month.

The committee agreed upon Unity Trust Banks resolution statement. **TJ, RM**

**2. Committee Member Roles**

There are currently 5 members on the committee now as Amy Stanbrook and Nicky Segger have resigned from their positions of membership secretary and group secretary respectively.

Proposed that LDS takes on these roles and is now membership/group secretary and recruitment officer.

RM to post on committee section requesting that any objections to the above is noted on the forum.

No other member roles was discussed.

**LDS/RM**

### **3. Marketing of NYWG**

GD researching into forging contacts within Suffolk and finding out their marketing techniques. Norfolk Area Ramblers have an Assistant Publicity Officer and go to 4-5 shows a year and have invited NYWG to join them in future events. **GD**

JW suggested a print out and distribution of flyers to promote the group to a wider audience. **JW**

The promotional material budget was requested by GD but it was stated by RM that this is low due to this year's being spent on the mastering of the group logo on clothing.

David Lees to be contacted to update the walk details as they become available on the National Ramblers website. **DL**

Walks are to be posted when details fully available on the Gumtree website with a link to the NYWG website, on a weekly basis where possible **LDS**

GD to contact Graham Finlayson regarding joint walks with UEA walking groups if any. **GD**

### **4. Any other Business**

None

**Date of next meeting: TBA**